**UPPER WEST SHORE SCHOOL DISTRICT NO. 33**

**APPLICATION FORM**

**TEACHER**

Name in Full \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Applied For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State Zip

Phone No. ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security No. (last 4 digits)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EDUCATION: (list most recent work first) (include high school)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| School | Dates Attended | Name & Location of School | Major | Qtr/  Sem Hours | Minor | Qtr/  Sem Hours | Degree |
|  |  |  |  |  |  |  |  |
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Total Qtr/Sem Hrs in Education \_\_\_\_\_ Total Undergraduate Qtr/Sem Hours \_\_\_\_

Total Graduate Qtr/Sem Hrs \_\_\_\_\_

EXPERIENCE: (list most recent experience first)

|  |  |  |  |
| --- | --- | --- | --- |
| Year | School - Name & Location | Subject/Teaching Assignment | No. Years  in School |
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Total Years Taught \_\_\_\_\_\_

Why did you leave your last position? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Salary in last position. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Are you now under contract for next year? \_\_\_\_\_\_\_\_

What certificates have you now in force? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Montana Certificate Folio No. \_\_\_\_\_\_\_\_\_\_\_\_\_ Endorsements \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REFERENCES: (List superintendents, principals or supervisors who have most recent knowledge of your experience)

|  |  |  |
| --- | --- | --- |
| Name | Official Position | Address/Phone |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

List any courses, workshops, institutions, experiences, etc. you have had that would better qualify you for this position:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Since you are applying for a position that involves working with children, please complete the following:

Have you within the past seven years served any portion of a criminal sentence or been convicted of any offense that involves any form of violence such as assault, rape, child abuse, child molesting, extortion, blackmail, coercion, or any crime which involves drugs?

Yes \_\_\_\_ No \_\_\_\_

If yes, explain the nature of the crime, place, and date of coercion or sentence.

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Since you are applying for a position that involves handling of money or school district property, please complete the following:

Have you within the past seven years served any portion of a criminal sentence or been convicted of any offense that involved embezzlement, fraud, stealing, robbery, extortion, blackmail, or coercion?

Yes \_\_\_\_ No \_\_\_\_

If yes, explain the nature of the crime, place, and date of correction.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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It is your responsibility to request that your college or university provide us with a transcript showing your degree(s) and a copy of your placement papers.

You will be contacted by a representative of the district if the trustees determine an interview is necessary. If selected for a position in this district, information in this application becomes part of your professional file.

I understand that in filing this application that my previous work experience, character and related information is subject to review to determine the desirability of my employment in the Upper West Shore District. This information will be kept confidential.

I understand and agree that I may be subject to immediate dismissal from employment if it shall subsequently be determined or discovered that the answers herein are untrue and that I have failed to disclose a material fact.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant's Signature Date

**Application Requirements:**

Letter of Application; Resume; District Application; Transcript; Credentials, including 3 current letters of reference; Copy of Montana Certificate.

Upper West Shore School District is committed to providing equal opportunities for all persons without regard to age, gender, race, color, creed, religion, national origin, ethnic background, or handicap in its educational programs, activities, policies and employment practice.

**Mail to:**

**RaSena Christopher, District Clerk and Business Manager**

**Upper West Shore School District #33**

**P.O. Box 195**

**Dayton, MT 59914**

**OR Email:** [**lacosupt@lakemt.gov**](mailto:lacosupt@lakemt.gov)

**406-883-7262 Phone (County Supt. of Schools)**

**406-221-5913 Fax**

**Upon your employment you will have to produce proof of a current fingerprint back ground check.**

According to Upper West Shore School Policy “all employees will submit to a background investigation conducted by the appropriate law enforcement agency. “

You may obtain the fingerprinting background check by contacting the Lake County Supt. of Schools,

406-883-7262