

Upper West Shore School District #33
Regular Board Meeting of Trustees
Date: September 16, 2024
Time: 5:30 PM

Minutes

1. Open Meeting

The meeting was called to order at 5:30 PM.

2. Trustees Present:

Greg Simonson, Ron Tjaden, Arnold Bjork

Superintendent Carolyn Hall, District Clerk RaSena Christopher

Sign in sheet available upon request.

3. Proctor Property and Project Update

- Discussion regarding the Proctor property and ongoing projects. A letter from the Department of Labor for occupancy has been received showing State Final Inspection for the Building is Approved.

4. Windows and Doors Estimate

- Currently waiting on a bid from Valley Glass for windows and commercial doors. A 2nd bid will be obtained. The costs of the windows and doors will be expensed from the Building Reserve fund when invoiced.

Old Business:

5. Approve August 12th Budget Meeting Minutes

- **Action Taken:** Ron Tjaden motion to approve the minutes, Arnold Bjork seconded the motion, motion passed unanimously.

6. Approve August 12th Board Meeting Minutes

- **Action Taken:** Amend minutes to correct the spelling of Greg Simonson's last name, with change Greg Simonson motioned to approve the minutes, Arnold Bjork seconded the motion, motion passed unanimously.

Reports:

IEC Report:

- No report.

Teachers Report:

- No report.

Dayton PTO Report:

- No report.

Principal Report: Brycen Ek

Principal Ek was absent from meeting, Carolyn hall presented his report.

- **Staff and Student Handbook Updates presented.**
- **Action Taken:** Arnold Bjork Motion to approve handbooks with no changes, Greg Simonson seconded the motion, motion passed unanimously.
- Principal Ek reported that there were some repairs and updates needed in the server room and we would be invoiced by Valley It, Aaron Whitesell.
- Reports that there are 45 students enrolled.

Clerk Report: RaSena Christopher

- **August Cash Report, Budget vs Actual Report, and Credit Card Report Presented**
- **Action taken:** Greg Simonson motioned to approve the cash report, Arnold Bjork seconded, motion carried.
- Facility Use Form-Insurance and Deposit discussed. The Board was presented with a second form to review and will discuss form, facility reservation, costs and procedures at the October meeting. Carolyn Hall explained that the facility is still in need of security cameras and doors.
- Peter Bower Facility Request for his brother's wedding reception: Mr. Bower has requested to use the new Proctor Facility, it has been agreed that there will be no cost to the facility for Mr. Bower as a thank you for all of his hard work in getting the facilities completed.

Superintendent Report: Carolyn Hall

- **Out of District Applications presented.**

Three applications for the K-1 classroom were received this month. Two Applications were received and recommended for approval. The third application that was received would have exceeded classroom enrollment size, therefore was declined.

Action taken: Arnold Bjork approved the recommendations on the out of district student applications, Greg Simonson seconded the motion, motion passed unanimously.

- **Hiring of Substitutes for the 2024-2025** school year discussed. Carolyn Hall is recommending the hire of Lily Carlson as a substitute teacher, she has also expressed interest in driving a school bus for the district, if needed.
- **Action Taken:** Greg Simonson motioned to approve the hire, Arnold Bjork seconded the motion, motion passed unanimously.

Trustee & Community Comment on Non-Agenda Items

- **Out of District Form - Change/Update:** Carolyn Hall presented a clerical change on the out of district form 3141 that needed to be changed.
- **Action Taken:** Greg Simonson motioned to approve the form, Arnold Bjork seconded the motion, motion passed unanimously.
- **Speech Therapist Coverage:** Carolyn Hall updated the Trustee's that Dayton is without a speech therapist, and have been unable to secure services. She found two options and is recommending to secure the services of Olivia Huff for \$25,000.00 an online SLP provider.
- **Action Taken:** Ron Tjaden motioned to approve the online provider, Olivia Huff for speech therapy services, Arnold Bjork seconded the motion, motion passed unanimously
- **Proctor Building Proposal:** Ron Tjaden asked if there would be consideration of selling the Proctor building in the future, to provide additional finances for the district. It was agreed it would be something to discuss. .

8. Dismissal

- **Motion to dismiss the meeting.**
- **Action taken:** Ron Tjaden motioned to adjourn the meeting, Greg Simonson seconded the motion, motion carried unanimously.
- Meeting adjourned at 6:47 PM