

Upper West Shore School District #33
Regular Board Meeting of Trustees
Date:October 21, 2024
Time: 5:30 PM

Minutes

Open Meeting

The meeting was called to order at 5:30 PM.

Trustees Present:

Greg Simonson, Ron Tjaden, Arnold Bjork, Superintendent Carolyn Hall - via phone call, District Clerk RaSena Christopher, Principal Brycen Ek

Sign in sheet available upon request.

Proctor Property and Project Update

- Discussion regarding the Proctor property and ongoing projects. The bids for the doors and windows from Valley Glass have been received. There has been a reported problem of wasps at the building. Ron Tjaden motioned to approve the bid for the doors and windows, Greg Simonson seconded the motion, motion passed.

Facility Use Agreement:

- Facility Use terms were discussed. The board agreed on a \$100.00 refundable security deposit, and a \$100.00/day use charge. Addition of no alcohol, vaping or smoking on premises.

Management of Proctor Building - this item was tabled.

Sale of Proctor Teacherage: Ron Tjaden motioned to sell the teacherage on Facebook Marketplace, Arnold Bjork Seconded, motion passed. The Board agreed to request Julianna Simonson to list the property if she accepted the job along with managing the Proctor building use..

Old Business

Approve September 16th Board Meeting Minutes

- **Action Taken:** Ron Tjaden motioned to approve the minutes, Greg Simonson seconded the motion, motion passed unanimously.

Reports:

IEC Report:

- No report.

Teachers Report:

- No report.

Dayton PTO Report:

- No report.

Principal Report: Brycen Ek

Principal Ek reported that the MAST Testing has started.

Students have had a trip to a pumpkin patch and 2 farms.

There are plans starting for the ice rink build.

Parent teacher conferences are scheduled for November.

Principal Ek has expressed there is an immediate need for a full time para.

Building Update: Fire Marshall was at the school and the safety check was successful.

Fall Frenzy: Soup night/benefit raising is scheduled for November 20th, 2024. It was discussed that a Donation Poster and basket for the completion of the Proctor Project would be helpful. Items to be donated toward: Double oven stove; commercial refrigerator; dishwasher/sterilizer; as well as new doors and windows. Principal Ek said he would take the need to the PTO and make sure it was included at the Benefit.

It was also discussed that the Community would be invited to see the renovations that have taken place and participate in the Fundraiser.

Clerk Report: RaSena Christopher

- **September Cash Report, Budget vs Actual Report, and Credit Card Report Presented** - Motion to accept by Trustee Tjaden , seconded by Trustee Bjork.
- **Fall Count:** : Fall count has been submitted, enrollment is at 43 students.
- Facility Use Form-Insurance and Deposit discussed; terms noted above under Trustees where discussion began.

–Supt. Hall did report that the building was “loaned” to Josiah Bower for his wedding reception, at no cost other than help with organization and cleaning. This was an extended thank you to the Bower Family for their help in completing the Proctor Project

Superintendent Report: Carolyn Hall

- **2024-2025 IPP and IEC Status**

Dayton Elementary currently does not have an IEC Representative, and we are waiting on CSKT for direction on how they want us to proceed with the IPPs approval. This will be tabled until the next meeting.

- **Hiring of Additional Classified Staff for 2024-2025:**

- Superintendent Hall recommended Cassidy Hubbard for the After School Program; she will work on “as needed basis” to support Ms. Ass’t. Arnold Bjork motioned to approve the recommendation, Greg Simonson seconded the motion, motion passed.
- Superintendent Hall recommended Jennifer Voelker as a new paraprofessional. She will be .5 SPED Para, .5 Classroom Para. Ron Tjaden motioned to approve the recommendation, Greg Simonson seconded the motion, motion passed unanimously.

Trustee & Community Comment on Non-Agenda Items

- **Teacher Rachel McCullough** invited everyone to be a mystery reader for her K-1 classroom.

8. Dismissal

- **Motion to dismiss the meeting:**
- **Action taken:** Ron Tjaden motioned to adjourn the meeting, Arnold Bjork seconded the motion, motion carried unanimously.
- Meeting adjourned at 6:39 PM