

**Upper West Shore School District #33**  
**Board of Trustees**  
**September 18, 2023 - 5:30**  
**Board Meeting Minutes**

**CALL TO ORDER**

Board Chair Greg Simonson called the Board Meeting to order at 5:32 p.m. In attendance was Trustee Ron Tjaden, Trustee Arnold Bjork (arrived after the meeting started due to traffic delays), Lake County Superintendent Carolyn Hall, Principal Brycen Ek, Board Clerk/Business Manager RaSena Christopher, and other attendees are available upon request.

**Trustees:**

Superintendent Hall updated trustees on the Proctor Project..

**New Business:**

Trustees reviewed the August 14, 2023 Budget Meeting Minutes and the August 14th Board meeting Minutes. Trustee Tjaden moved to approve the minutes for both meetings, Trustee Simonson seconded, motion passed.

**IEC** - No IEC Report Submitted

**Teacher** - No Teacher Report Submitted

**Dayton PTO** - No PTO report submitted.

**Principal Report:**

1. **Maintenance and lighting fixtures in the old building.** Principal Ek is wanting to update the fixtures in the old building, he will also look into possible rebates from Mission Valley Power. He will assess the building for additional lighting needs.
2. **Enrollment and Staffing Updates:** Principal Ek reported that MAPS testing went well and staff is doing well. Enrollment is currently at 49.
3. **Wood chips for playground:** Principal Ek will be finding bids on where to purchase wood chips.
4. **Other:** There was discussion on fixing the road and large hole outside the front of the school, Trustee Simonson has spoken with both the state and the county regarding the road damage, Superintendent Hall will follow up with the County.

**Clerk:**

1. **Cash Report July and August:** RaSena presented the Cash report for both July and August 2023. Trustee Tjaden motioned to approve both cash reports, Trustee Simonson seconded the motion, motion carried unanimously.
2. **Expenditure Budget vs Actual:** RaSena presented the Budget vs Actual Reports for both July and August 2023. Trustee Tjaden motioned to approve both reports, Trustee Simonson seconded the motion, motion carried unanimously.
3. **Internet Costs:** Superintendent Hall and RaSena are both concerned with the rising cost of the internet bill. They updated the board on the call that was made to LUMEN/CenturyLink to review internet usage and assess if UWS can reduce the amount of internet speed in order to reduce costs. Will continue to monitor at this time.

**Superintendent Carolyn Hall:**

1. **Emergency Authorization received:** UWS did receive emergency authorization from OPI to hire Heather Buske, accreditation will be unaffected..
2. **Canon Copier Update:** We have entered into an agreement with Canon for one copier for \$8000.00. Trustee Tjaden will speak with Dayton Presbyterian Church for a possible donation to cover half the costs. The other half was approved to be paid out of the funds we have left from other donations.
3. **Significant Needs Grant and Staffing:** UWS received \$19,456.23 for para wages to help pay for the increased caseload. The grant needs board approval, with approval to hire. Trustee Tjaden motioned to approve the grant and hiring with the grant monies, Trustee Bjork seconded the motion, motion carried unanimously.

4. **MUST Insurance:** MUST is now approved to cover both Admin and Classified staff, which was our understanding already.
5. **Tribal Consultation for School Wide Grant:** Title I grants require Tribal Ed approval for grant plans and expenditures. Superintendent Hall will be meeting with Tribal Ed to gather the approvals needed.
6. **National Board Certification Payment:** Cheryl Muri qualifies for the National Board Certification Stipend. Request to approve \$1000.00 matching stipend. Trustee Tjaden moved to approve stipend, Trustee Bjork seconded, motion passed. Supt. Hall is pursuing OPI and their partnership in this stipend process.

**Trustee & Community Comment on Non-agenda Items:**

Cheryl Muri requested status on BOOST Reading app, and short discussion on student reimbursement amounts.

**Motion to adjourn:**

Trustee Bjork motioned to adjourn meeting, Trustee Tjaden seconded the motion, motion carried unanimously.