

**Review of Learning Materials**

The Reconsideration Committee shall consist of members as outlined in the policy. Ex-officio members may include the Principal and, if the challenged material is library material, a librarian of a nearby school.

When a citizen of the District or parent/guardian of a student attending school questions the appropriateness of textbooks, library books, instructional materials or supplementary materials being used, the Principal shall first investigate the matter. If the Principal agrees that the material should be withdrawn, no further action is required. If the problem is not resolved through this investigation, the complainant shall submit a Request for Reconsideration of Learning Materials on the attached forms.

During the process, the challenged material will remain in use unless the committee determines that, if the material in question were to remain in use, it would render the committee's decision moot.

Upon receipt of the request, the Board of Trustees will direct the Reconsideration Committee to take the following steps:

1. inform the Board of the challenge and dates of the review committee's meetings;
2. read, view or listen to the material in its entirety;
3. check general acceptance of the material by reading reviews and consulting recommended lists;
4. determine the extent to which the material supports the curriculum.

The Reconsideration Committee will complete its deliberation with all possible dispatch and submit its written report to the Board of Trustees, the complainant, and other appropriate staff. A majority vote or consensus of the total committee will be required to determine its recommendation.

If the complainant is not satisfied with the decision of the committee, he/she may request, in writing, a review by the Board. The request will be submitted to the board as an information item at the next regularly scheduled Board meeting. Subsequent to reviewing the request, any Board member/s may place the matter on the next meeting agenda as an action item, at which time the matter will be discussed and a decision given to the complainant. This discussion will be held in executive session if the Board Chair determines the complaint, in whole or in part, is evaluative of a District employee's performance and that individual's right of privacy exceeds the public's right to know.

**Procedure History:**

Promulgated on: 2008-09

Revised on: 01/28/19