

**Upper West Shore School District #33
Board of Trustees
Regular Board Meeting
May 17, 2021 at 5:30**

CALL TO ORDER

Board Chair Ron Tjaden called the Board Meeting to order at 5:30 PM. In attendance was Trustee Ben Adams, Trustee John Lyons, Principal Darlene Hartman, Lake Co. Superintendent Carolyn Hall, and Board Clerk/ Business Manager Deb Anderson, other attendees available upon request.

TRUSTEE & COMMUNITY COMMENT ON NON-AGENDA ITEMS: NA

OLD BUSINESS:

1. Approve April 19, 2021 UWS Board Meeting Minutes:
 - a. Trustee Lyons made the motion to Approve the April 19th, 2021 UWS Board Meeting minutes, Trustee Tjaden seconded the motion passed uncontested.
2. Approve Warrants and PO's:
 - a. Trustee Lyons made the motion to approve the Warrants and PO's and Trustee Tjaden seconded the motion passed uncontested.

IEC REPORT – NA

TEACHERS – NA

PTO REPORT: Karyn Thornton reported on the following:

1. Playground Update
2. Teacher appreciation week
3. Appreciation Presentation to Ben and Amanda Adams for serving on the Board and PTO.
4. Field Day Volunteer use – PTO asked the Board to suspend Covid policies for Field Day activities held outside on the last day of school. Trustee Lyons asked if the Teachers were consulted, and Chair Tjaden wants to ensure all food is regulated at the correct time & temperature. Trustee Adams made the motion to Approve the Covid guidelines to be suspended for outside activities on Field Day.
5. School Communication- PTO doesn't feel the communication between parents & teachers is adequate. They asked the school to research a reader board for the School.

PRINCIPAL REPORT – Dr. Hartman reported on the following:

1. Enrollment: 59 Students
2. Kindergarten Roundup & Child Find scheduled for May 7th & 21st.
3. Parent School Collaboration
 - a. School & Community School Improvement Committee:
 - i. Field Day planning
 - b. Teaching, Learning & Professional Development Committee:
 - c. Plan Spring Program & Graduation – June 2nd
4. State Science Test & Smarter Balanced tests- Scheduled Administration
5. NWEA MAP Growth Data- 09/20 thru 02/21
6. Second round of Teacher Observations and Evaluations completed
7. Student Handbook for 21-22
 - a. Presented to Board for Review and Approval in June

COUNTY SUPERINTENDENT- Superintendent Carolyn Hall reported on the following:

1. Personnel Report-
 - a. Superintendent Hall recommended the rehire of the following employees:
 - i. Tenured Certified Staff
 - ii. Non- Tenured Certified Staff
 - iii. Business Manager
 - b. Trustee Lyons made the motion to Approve the Personnel report as submitted, Chair Tjaden seconded the motion passed uncontested.
2. Special Ed Search & Monitoring and Request for Compensation
 - a. Superintendent Hall reported on the Special Ed Teacher search and difficulties with housing and licensures. We have no current applicants.
 - b. Superintendent Hall requested that the Board compensate Dr Hartman for all her extra hours spent as the Sp Ed Intern, and on the OPI monitoring, and Special Ed work updating records for the last 5 years. To date, Dr. Hartman has received no compensation for any of this work. The State commended Dr. Hartman for all her efforts and thoroughness. Monica Simonson questions whether it's legal for Dr. Hartman to handle the Sped work as a principal. Superintendent Hall confirmed that it was legal for Dr. Hartman to handle the Sped duties, through the Intern program, and the school went through the process through OPI to get approval. Supt. Hall requested \$5,000 from the \$40,000 budgeted for that position.
 - c. Board Chair Tjaden made the motion to approve the extra compensation, Trustee Lyons seconded the motion passed uncontested.

TRUSTEES:

1. MTSBA Climate & Needs Assessment update-
 - a. Superintendent Hall reported that MTSBA will tally the response and provide the results.
2. Dayton School Land Committee-
 - a. Trustee Adams left the meeting early due to a fire call. Nothing to report.
3. Board Chair Tjaden thanked Trustee Lyons for serving as a Trustee on the Board. He also thanked Trustee Adams for his years of service and time on the Board.

CLERK – Business Manager / Board Clerk reported one the following:

1. Recommendation to Approve MSSA agreement – Dr. Hartman explained the MSSA agreement
 - a. Board Chair Tjaden made the motion to Approve the MSSA agreement, Trustee Lyons seconded the motion passed uncontested.
2. Recommendation to Approve 2nd Semester Transportation Claims
 - a. Board Chair Tjaden made the Motion to approve the Transportation claims, Trustee Lyons seconded the motion passed uncontested.
3. Recommendation to Approve Resolution Requesting Lake County Elections to Conduct next year's school elections
 - a. Trustee Lyons made the motion to Approve the request for the County to conduct the Elections, Board Chair Tjaden seconded the motion passed uncontested.
4. Recommendation to Approve request for contracted services.
 - a. Duct Cleaning, Floor and Carpet Cleaning, Window Cleaning, Pest Control, Landscaping, Boiler Fuel.
 - b. Board Chair Tjaden made the motion to approve the request to Bid contracted services, Trustee Lyons seconded the motion passed uncontested.

BOARD REORGANIZATION

1. Elections Results / Canvas Election- Board Chair Tjaden read the Elections results and Greg Simonson and Arnold Bjork were elected.
 - a. Trustee Lyons made the motion to approve the canvas of the votes, Board Chair Tjaden seconded the motion passed uncontested.

2. Oath of Office was Administered by Superintendent Hall to Greg Simonson and Arnold Bjork
3. Motion to Elect Board Chair
 - a. Trustee Bjork made the motion to elect Trustee Simonson as Board Chair, Trustee Tjaden seconded the motion passed uncontested.
4. Appoint Board Clerk –
 - a. Trustee Tjaden made the motion to Appoint Deb Anderson as Board Clerk, Trustee Bjork seconded the motion passed uncontested.

Motion to Adjourn:

- a. Trustee Tjaden made a motion to adjourn the meeting, Trustee Bjork seconded the motion passed uncontested.

After no further discussion, the meeting was adjourned at 6:42 PM.

Greg Simonson - Board Chair

Deb Anderson—Board Clerk