

# School Essentials for Health and Safety 2020-2021

## MORNING PROCEDURE

1. As you drive up to school, please notice the road next to the playground is resurfaced so there are no more potholes. **Thank you Carolyn and Lake County Commissioners!!**
2. This area will provide **a holding place for parents** as they drive up parallel to the front of the school and drop off students. It is possible that we will have up to 40 vehicles lined up at one time. **Your patience is appreciated, most especially as we tweek procedures.**
3. In order to maintain social distance, **please release children from your vehicles ONLY when you are in front of the school.** If you are waiting in line, please keep children in the vehicle until traffic is clear for you to pull up to the front of the building.
4. We understand that many of you have other places to go and that you may be in a hurry, so **please have your child/ren ready to leave the vehicle before you drive to the front of the school.**
5. There is a narrow time frame to drop off students. Drop off starts at 8:00. **The first day will be very different as families become more familiar with new procedures.** We will all get better with this process each day. **This is certainly a change.** Our goal is safety - keeping our children safe. Children will not be counted as tardy as you are waiting patiently to pull up to the school.
6. **The playground is closed in the morning and after school.** If parents are not at school to pick up children, they will come back into the school building and wait in the teacher's classroom. Families will need to call the office 406-849-5484 to make arrangements to pick up their child.

## AFTER CHILDREN ARE DROPPED OFF PROCEDURE

7. Each morning, before students enter their assigned door:
  - a. **have temperatures checked**
  - b. **Parents of children with temperatures of 100.4 will be called to pick up their child.**
8. Once students enter the building,
  - a. they will **apply hand sanitizer**, then go to their classroom
  - b. **sit at their desks, put on their face shield**
  - c. start morning routine
  - d. **wash hands**

9. **Physical distancing enforcement is required.** Close person-to-person interaction is not practiced.

## LUNCH PROCEDURE

10. Lunches will be eaten in the classroom. REMINDER: As noted in the Health and Safety Procedures Fall 2020, **please wait for one month** before sending any food items that need to be heated. Students need to open their own containers, peel or prepare fruit, vegetables, etc.

## OTHER ITEMS FOR THE CLASSROOM PROCEDURE

11. **Please label all personal items** and learning supplies. Sharing supplies is unsafe. There are no community supplies. Please let the teacher know if your child needs any materials.
12. Students need to keep **at least one personal enjoyment book** in their desks at all times. Students will be encouraged to check out library materials through the HOLD process which will be practiced during library time.

## DISMISSAL PROCEDURE

13. Student shields/school masks will be kept at school. Students will remove shields upon going through the doorway. Shields will be cleaned and placed in a plastic baggie overnight. Shields will be given to students to put on when they enter the building the next morning.
- Students will be **released to ONLY those families' approved on the pick-up list.** PLEASE LIST ALL THOSE APPROVED TO PICK UP YOUR CHILD ON THE STUDENT AND FAMILY QUESTIONNAIRE. Please call Brittany if there is a change in who picks up your child.
  - There is no signout sheet.** To ensure safety, the person picking up your child will need to make eye contact with the teacher and then the teacher will send your child to you. **In order to help our new teachers, and keep safety forefront in our minds, each family will be assigned a number.** When you make eye contact, you will **hold up your number** (they will be provided to you). If someone else is picking up your child please call so we know someone else will have your number. If possible, please give the person picking up your child the number. This is a way for new teachers to get to know the parents of their students.
  - Thank you for helping us keep our children safe.
14. Students will be **released at these doors:**
- K-1 - Old Entrance - 4:00
  - 2, 6 - Front Doors 4:10
  - 3, 4-5 - West Doors 4:10
  - After the first day of school, the exit doors will also be the entrance doors for students.**