

**Upper West Shore School District #33**

**Board of Trustees**

**Regular Board Meeting**

**December 21, 2020 at 5:30 PM**

**Via Conference call**

**Use these numbers for the Call in: 406-676-2663 or 1-844-543-8033**

**Then enter Participant Code 948490# when prompted**

**CALL TO ORDER**

Trustee Ron Tjaden called the Board Meeting to order at 5:30 PM. In attendance, was Board Chair Jessi Wood via Zoom, Trustee Ben Adams, Principal Darlene Hartman, Lake Co. Superintendent Carolyn Hall, and Board Clerk/ Business Manager Deb Anderson, other attendees available upon request.

**TRUSTEE & COMMUNITY COMMENT ON NON-AGENDA ITEMS:**

1. Trustee Tjaden announced that the next 3 Board Meetings January 18, 2021, February 15, 2021 and March 15, 2021 would be held via Zoom or conference call and would not be held in person due to Lake County Public Health Department regulations.
2. Amanda Adams felt the posting of the meeting wasn't clear enough to indicate that the Board meeting would not be held in person. Board Clerk Deb Anderson responded that she will endure that it is very clear on the next agenda.
3. Monica Simonson asked for clarification on the "No volunteer mandate" required by Lake County Public Health. Monica asked the Trustees to reconsider and allow Volunteers into the school. Trustee Tjaden explained that is a state mandate not the just Lake county Public Health, and Trustee Adams added that volunteers will be back in the school when it is possible.
4. Monica Simonson also asked the Board what the CDC recommendation what regarding the teachers use of a microwave. Superintendent Hall said she will look into the subject to allow the teachers the use of the microwave to heat student meals or popcorn.

**OLD BUSINESS:**

**1. Approve November 16, 2020 Regular Board Meeting Minutes:**

- a. Trustee Adams made the motion to approve the minutes of the November 16, 2020 Regular Board meeting minutes, Trustee Tjadens seconded the motion passed uncontested.

**2. Approve Warrants and PO's:**

- a. Trustee Adams made the motion to approve the Warrants and PO's and Trustee Tjaden seconded the motion passed uncontested.

**IEC REPORT – NA**

**PTO REPORT:** Karyn Thornton reported on the following:

**1. Liability Insurance:**

- a. Carrie Ramsey asked if the School Liability insurance would cover a PTO sponsored event. Board Clerk Deb Anderson explained the District Liability insurance would only cover School sponsored field trips and events at the School itself, not an event offsite that was Sponsored by the PTO. Board Chair Jessi Wood added that Liability insurance is really easy and cost effective and easy to purchase online.

**2. Teacher Pay Teacher purchases:**

- a. Amanda Adams reported that the PTO has purchased up \$1900 in teacher requested supplies and curriculum supplements. Trustee Tjaden requested that all items must be approved prior to purchase so that they align with the current curriculum. Amanda ensured she would provide those items to Dr. Hartman for approval.

**3. Community Outreach:**

- a. Carrie Ramsey reported on the Caroling Event the PTO sponsored and the multiple locations they Caroled and spread Christmas cheer.

**PRINCIPAL REPORT – Dr. Hartman reported on the following:**

- 1. Enrollment: 61 Students
- 2. School Improvement Committee
- 3. Teacher Observations

**CLERK**

**1. Approve Snow Removal Bid:**

- a. Board Chair Jessi Wood made the motion to Accept the Snow Removal Bid from Adams Landscaping as submitted Trustee Tjaden seconded the motion passed uncontested.

**2. Approve Water Operator Bids:**

- a. Superintendent Hall explained the process of requesting the Water Operators bids and recommends to the Board that Shirley Harrison with Montana Healthy Water LLC be awarded the contact.
- b. Trustee Adams made the Motion to Accept Montana Healthy Water, LLC's bid, Board Chair Jessi Wood seconded the motion passed uncontested.

**3. Approve change of Worker's Comp Providers:**

- a. Business Manager Deb Anderson reported that Brad Salonen our Payne West Rep took a look at the Montana Fund Workers Comp renewal and thought MSGIA may provide a better renewal. Based on Brad's recommendation we asked Shawn Bubb from MSGIA to quote the renewal and it is in fact more cost effective. Based on the data provided I ask the Board Approve the recommendation to change our Workers comp provider from Montana State Fund to MSGIA.
- b. Trustee Adams made the motion to Accept MSGIA's Workers Comp Proposal, Trustee Tjaden seconded the motion passed uncontested.

**4. Transportation Contract:**

- a. Deb Anderson requested the Board approve a Transportation contract for a new student to the district. Board Chair Wood made the motion to Approve the Transportation contract Trustee Adams seconded the motion passed uncontested.

**5. Student Attendance Agreement:**

- a. Deb Anderson requested that the Board approve the Student attendance agreement as submitted. Trustee Adams made the motion to approve the Student attendance agreement as submitted, Trustee Tjaden seconded the motion passed uncontested.

**TEACHERS- NA**

**COUNTY SUPERINTENDENT- Superintendent Carolyn Hall reported on the following:**

## **1. Personnel Report-**

- a. Superintendent Hall reported that one para resigned due to new baby and the position will be posted. She also reported that the PT librarian & PT Counselor position has also been posted at OPI.
- b. Superintendent Hall was asked if a Co-op could provide a Sped Teacher and she explained no most Coop's only provide OT/ PT/ Speech services. She also updated the Board that OPI is offering some monitoring training this week.
- c. Amanda Adams suggested to post on the Dayton School District Website and Superintendent Hall thought that was a great idea. Monica Simonson ask if the other staff were given the opportunity to apply for the Sped position and Superintendent Hall explain the hiring process what credentials are required.
- d. Principal Contract: Will return to personnel report for action after Executive Session.

## **2. Approve 21-22 IPP's**

- a. Superintendent Hall asked the Board to approve the IPP's for the 21-22 application.
- b. Trustee Adams made the motion to approve the 21-22 UWS Indian Policies and Procedures as submitted, Trustee Tjaden seconded the motion passed uncontested.

## **TRUSTEES:**

### **1. Negotiations Update: Trustee Tjaden-**

- a. Trustee Tjaden reported that the DEA cancelled the mediation and re- scheduled for 01-08-21 at 1:00 PM.

### **2. Dayton School Land Committee-**

- a. Trustee Adams spoke to George Ducharme, and he will speak to Leonard Two-Teeth about the property the county is willing to trade with the Tribe. Dayton would then have to purchase the land from the county. Trustee Adams wants to exhaust all options before abandoning the Dayton School at the current location and building in Proctor.
- b. Greg Simonson asked what the plan would be for the future of the Dayton school if it continues to grow he felt like the school may need to add a second story. Trustee Adams & Amanda Adams felt to could go North a bit further.
- c. Board Chair Jessi Wood made note that the other 2 properties could be sold as well to aide in building a new school in Proctor. Superintendent Hall ask added a Gym & Cafeteria should be added to either options.

### **Motion to Exit the Regular Board meeting and enter into Executive Session**

- d. Trustee Adam made a motion to exit the regular Board meeting, Trustee Tjaden seconded the motion passed uncontested. After no further discussion, the meeting exited into Executive Session at 6:28 PM.

### **Motion to return to the Regular Board meeting at 7:21 & conference call was re-initiated.**

- e. Trustee Adam made a motion to return to the regular Board meeting, Trustee Tjaden seconded the motion passed uncontested.

## **3. Personnel Report:**

### **a. Principal Contract:**

- i. Trustee Adams made the Motion to extend Principal Hartman's contact another year, Trustee Tjaden seconded the motion passed unanimously.

**4. Board Chair Resignation:**

- a. Board Chair Jessi Wood submitted her resignation as Board Chair and Trustee of the Upper West shore School District.
- b. Trustee Adams made the motion to accept Board Chair Jessi Wood’s resignation, Trustee Tjaden seconded the motion passed.

**5. Re-organization of the Board**

- a. Trustee Tjaden indicated he was will to be Board Chair in lieu of Jessi’s departure, so Trustee Adams made the motion to accept Trustee Tjaden as Board Chair Trustee Tjaden seconded the motion passed uncontested.

**Motion to Adjourn:**

- a. Trustee Adam made a motion to adjourn the meeting, Trustee Tjaden seconded the motion passed uncontested.

After no further discussion, the meeting was adjourned at 7:22 PM.

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Ron Tjaden - Board Chair

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Deb Anderson—Board Clerk