

Duties of the Board

All duties of the Board are prescribed by law and include the following:

- a. To employ and dismiss all certified and non-certified personnel of the district
- b. To administer the attendance and tuition provisions and otherwise govern the pupils of the District in accordance with the provisions in Montana law;
- c. To call, conduct and certify the elections of the District in accordance with Montana law;
- d. To participate in the teachers' retirement system of Montana;
- e. To participate in District boundary change actions in accordance with Montana law.
- f. To organize, open, close or acquire isolation status for the schools of the District in accordance with Montana law;
- g. To adopt and administer the annual budget or a budget amendment of the District in accordance with Montana law;
- h. To conduct the fiscal business of the District in accordance with Montana law;
- i. To establish the ANB, BASE budget levy, over-BASE budget levy, additional levy, operating reserve, and state impact aid amounts for the general fund of the District in accordance with Montana law;
- j. To issue, refund, sell, budget and redeem the bonds of the District in accordance with Montana law;
- k. When applicable, to establish, financially administer and budget for the tuition fund, retirement fund, building reserve fund, adult education fund, non-operating fund, miscellaneous federal programs, impact aid fund and inter-local cooperative agreement fund in accordance with Montana law;
- l. When applicable, to administer any inter-local cooperative agreement, gifts, legacies or devises in accordance with Montana law;
- m. To hold in trust, acquire and dispose of real and personal property of the District in accordance with Montana law;
- n. To operate the schools of the District in accordance with Montana law;
- o. To establish and maintain the instructional services of the schools of the District in accordance with Montana law;
- p. To make reports from time to time as the County Superintendent, Superintendent of Public Instruction and the Board of Public Education may require;

- q. To retain, when considered advisable, a physician or registered nurse to inspect the sanitary conditions of the school or the general health conditions of each pupil, and, upon request, to make available to any parent or guardian any medical reports or health records maintained by the District pertaining to the child.
- r. For each member of the Board, to visit each school of the District not less than once each school fiscal year to examine its management, conditions, and needs;
- s. To procure and display an American flag, outside (4' x 6') and in the classroom (12' x 18");
- t. To adopt and administer a District policy on assessment for placement of any child who enrolls in the District from non-accredited, non-public schools;
- u. To meet in regular open meetings to handle the business of the school; and
- v. To perform any other duties and enforce any other requirement for the government of the schools as set forth in law or administrative rule.

Legal Reference: § 20-3-324, MCA Powers and Duties

Policy History:

Adopted on: 2008-09

Revised on: 08-2018: