

**Upper West Shore School District #33**

**Board of Trustees**

**Regular Board Meeting**

**July 20, 2020 at 5:30 PM**

**Meeting was held in Public & via Conference call**

**Use these numbers for the Call in: 406-676-2663 or 1-844-543-8033**

**Then enter Participant Code 948490# when prompted**

**CALL TO ORDER**

Board Chair Jessi Wood called the Board Meeting to order at 5:31 PM. In attendance, was Board Chair Jessi Wood, Trustee Ben Adams via electronic means, Trustee Ron Tjaden, Principal Darlene Hartman, Lake Co. Superintendent Carolyn Hall, and Board Clerk/ Business Manager Deb Anderson, other attendees available upon request.

**TRUSTEE & COMMUNITY COMMENT ON NON-AGENDA ITEMS:**

**OLD BUSINESS:**

**1. Approve June 15, 2020 Regular Board Meeting Minutes:**

- a. Trustee Tjaden made the motion to approve the minutes of the June 15, 2020 Regular Board meeting minutes, Trustee Adams seconded the motion passed uncontested.

**2. Approve June 30, 2020 Special Board Meeting Minutes:**

- a. Trustee Tjaden made the motion to approve the minutes of the June 30, 2020 Special Board meeting minutes, Trustee Adams seconded the motion passed uncontested.

**3. Approve July 9, 2020 Budget Meeting Minutes:**

- a. Trustee Tjaden made the motion to approve the minutes of the July 9, 2020 Budget meeting minutes, Trustee Adams seconded the motion passed uncontested.

**4. Approve Warrants and PO's:**

- a. Trustee Tjaden made the motion to approve the Warrants and PO's and Trustee Adams seconded the motion passed uncontested.

**IEC REPORT - NA**

**PTO REPORT:** Holly Pluff & Amanda Adams reported on the following:

- 1. Chemistry day rescheduled to August.
- 2. Summer Camp possibly cancelled.

**PRINCIPAL REPORT – Dr. Hartman reported on the following:**

- 1. Enrollment: 67
- 2. Parent Teacher Collaboration
- 3. Infinite Campus prepared for 20-21
- 4. Kindergarten Round Up and Child Find
- 5. FANNIT Website update
- 6. Professional Development
- 7. August Board Meeting Approval

- a. Handbooks: Student and Employee

**CLERK – Board Clerk Deb Anderson reported on the following:**

**1. Approval of Out of District Student agreements:**

- a. Board Clerk Deb Anderson asked the Board to approve the Out of District Student agreements as submitted. Trustee Tjaden made the motion to Approve the Out of District student agreements, Trustee Adams seconded the motion passed uncontested.

**2. Approval of Landscaping Bids:**

- a. Board Clerk Deb Anderson presented to the Board the two Landscaping bids that were submitted. Her recommendation was to stay with Adams Landscaping another season. Trustee Tjaden made the motion to approve the Clerks recommendation to continue the contract with Adam Landscaping as submitted, Board Chair Wood seconded the motion passed uncontested. Trustee Adams Abstained from the vote.

**3. 19-20 Budget Update:**

- a. Board Clerk presented the Final 19-20 Budget after no questions, the Board scheduled the Final Budget Meeting for August 14,2020 at 5:30 PM.

**TEACHERS- NA**

**COUNTY SUPERINTENDENT- Superintendent Carolyn Hall reported on the following:**

**1. Personnel Report-**

- a. Superintendent Hall asked the Board to Approve the Personnel report as submitted.
  - i. Certified Staff
  - ii. Classified Staff
  - iii. Specials Staff
  - iv. Maintenance contract
- b. Trustee Tjaden made the motion to Approve the Personnel report as submitted Trustee Adams seconded the motion passed uncontested.
  - i. Trustee Adams asked for the status of the Special Ed Teacher position. Superintendent Hall explained after consulting with Polson’s Special Ed Director that we have met all the requirements to hire the position, but if a District cannot find a Sped Teacher, then they may proceed without as long as Certified Employee manages the IEP’s. Superintendent Hall made note that Principal Hartman is up to date on the IEP’s.

**2. Entrance Age Policy Review and Adoption:**

- a. Superintendent Hall reported on the policy recommended changes that Incoming students would be given tests to determine if they are ready for school.
- b. Trustee Tjaden made the motion to Approve the Policy as submitted, Trustee Adams seconded the motion passed uncontested.

**3. Annual CIPA Policy Review & Adoption:**

- a. Superintendent Hall asked the Board to Review and Adopt the CIPA Policy as submitted. Trustee Adams made the motion the Adopt the CIPA policy as submitted, Trustee Tjaden seconded the motion passed uncontested.

**4. Annual Title I Policies Review & Adoption:**

- a. Superintendent Hall reviewed the Title I Policies and asked for a motion to approve the policies as submitted. Trustee Tjaden made the motion to approve the policies as submitted Trustee Adams seconded the motion passed uncontested.

**TRUSTEES:**

**1. Negotiations Update: Trustee Tjaden-**

- a. Trustee Tjaden reported the next negotiation is scheduled for July 22<sup>nd</sup> to be held both in person and virtually.

**2. Dayton School Land Committee-**

- a. Trustee Adams reported he contacted Leonard Two-Teeth, and a meeting is scheduled for 4:00 PM on 7/22/20 in Big Arm.

**3. Proctor Lease Review:**

- a. Superintendent Hall reported that Dan Branders provided the lease for the Proctor School and she had it recorded with the Clerk & Recorder. It was discovered the legal description has to be corrected as it has been filed incorrectly. Superintendent Hal is currently updating all legal descriptions for the Upper West Shore properties. Trustee Tjaden asked if the fence line is correct and Superintendent Hall will continue to investigate and bring to the next board meeting.

**4. Return to School Survey:**

- a. Superintendent Hall had only heard from a few Trustees on the survey so she will resend out for Trustee review.
- b. Superintendent Hall is confident in re-opening fully for students, she believes Dayton is in a unique position to able to meet all the health departments requirements to open safely. The library is being moved to the MOD to open up space for the 4/5 combo class. Superintendent Hall asked for some help in moving that Library.

**Motion to Adjourn:**

- c. Trustee Tjaden made a motion to adjourn the meeting, Trustee Adams seconded the motion passed uncontested.

After no further discussion, the meeting was adjourned at 6:10 PM.

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Jessi Wood - Board Chair

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Deb Anderson—Board Clerk