

Upper West Shore School District #33

Board of Trustees

Regular Board Meeting

July 9, 2020 at 5:30 PM

Meeting was held via Conference call & in person

Use these numbers for the Call in: 406-676-2663 or 1-844-543-8033

Then enter Participant Code 948490# when prompted

CALL TO ORDER

Board Chair Jessi Wood called the Board Meeting to order at 5:27 PM. In attendance, was Board Chair Jessi Wood Via Zoom, Trustee Ben Adams via Conference call, Trustee Ron Tjaden, Principal Darlene Hartman, Lake Co. Superintendent Carolyn Hall, and Board Clerk/ Business Manager Deb Anderson, other attendees available upon request.

County Superintendent: Carolyn Hall

1. Facility walk – through Repair and / or Alteration Authorization:

- a. Superintendent Hall took the Board through the new configuration of classrooms to meet the recommendation to return to school.
 - i. Double Doors added in the Lunchroom for added security and separation.
 - ii. Move the Library to the Modular and re-design Special Education classroom.
 - iii. Remove the divider from the former Library room and merge with the other classroom making a large room to accommodate social distancing for the largest class.
 - iv. Re-Roof the Modular and repair issues where leaks have damaged walls.
 - v. Purchase standing Sanitizer stations at each entrance as well as have staff check temperatures as Students enter the school.
- b. PTO President Karyn Thornton felt that taking temperatures are a possible waste of time since many people who are Covid positive may not have a temperature or vice versa.
- c. Superintendent Hall responded that we are following the recommendations by the CDC and the Health departments in order to open. Karyn Thornton was just concerned that If that is a main requirement to return to school that parents will send kids to school that have no temperature but could be positive.

Superintendent Hall explained that with the lack of space, the District is trying to compensate by using Desk Dividers, new desks and Face shields for Teachers. Karyn Thornton was concerned if you require students to wear a mask that it will result in further spread of the virus due to touching of the face more often, especially in younger students. Superintendent Hall reassured her that the decision to wear masks will be left up to the parents.
- d. Karyn Thornton also asked for the Protocol if a student tests positive. Superintendent Hall explained the options, which will be brought to the board to decide, she went over some options, which include limited full school shutdown for deep cleaning. Karyn asked if the school can be re-configured to separate K-2 from interacting with 3-6th and Superintendent Hall hesitates to do that at this time.

CLERK – Board Clerk Deb Anderson reported on the following:

1. Approve Year end Purchase Orders and Current Bids:

- a. Business Manager Deb Anderson asked the Board to Approve the year end PO's that are including any services or materials being encumbered in the 19-20 Fiscal year.
- b. Trustee Tjaden made the motion to Approve the Year end Purchase Orders, Trustee Adams seconded the motion passed uncontested.

- c. Business Manager Deb Anderson then went over the current bids that had been submitted and explained in some cases we only received 1 bid and in others I am still working on getting bids. We did have 3 bids for Landscaping and Trustee Tjaden would like to see them all more similar and resubmitted for approval at the 7-20-20 Board Meeting. No approval at this time.

2. 20-21 Preliminary Budget:

- a. Business Manager Deb Anderson went through the 20-21 Preliminary Upper West Shore Budget.
- b. Business Manager Deb Anderson continued through the Budget and explained the areas of possible reduction. Superintendent Hall also made note that this meeting is being held about a month early and we are still waiting to hear what our Federal grant allocations are, so that we can submit a more accurate Budget in August.
 - i. Areas of possible reduction are as follows:
 - 1. Field trips
 - 2. Snack for students
 - 3. Student supplies
- c. Business Manager Deb Anderson feels that when she provided Principal Hartman with a specific Supply budget she will have the ability to have more control on supply spending. She had not received a Budget last year.
- d. Business Manager Deb Anderson continued reporting on the Federal Funds and current budget allocations and that they are very preliminary until we received our 20-21 Award amounts.
 - i. Trustee Tjaden asked if that will be at the 7-20-20 Board meeting and Superintendent didn't feel they would be available by then.
- e. **ESSER Purchases:**
 - i. Business Manager Deb Anderson reported on the Award of the ESSER funds and the preliminary allocation. She asked the Board to for a Motion to Approve the Covid Purchases as presented. Trustee Adams made the Motion to Approve the Covid Purchases and Trustee Tjaden Seconded the motion passed uncontested.

Motion to Adjourn:

- a. Trustee Tjaden made a motion to adjourn the meeting, Trustee Adams seconded the motion passed uncontested.

After no further discussion, the meeting was adjourned at 6:31 PM.

Jessi Wood - Board Chair

Deb Anderson—Board Clerk