

**Regular Board Meeting
October 21, 2019
Upper West Shore School District #33**

CALL TO ORDER

Board Chair Jessi Wood called the Board Meeting to order at 6:30 PM. In attendance, were Board Chair Jessi Wood, Trustee Ben Adams, Trustee Ron Tjaden, Lake Co. Superintendent Carolyn Hall, Principal Dr. Darlene Hartman, and Board Clerk/ Business Manager Deb Anderson, other attendees available upon request.

TRUSTEE & COMMUNITY COMMENT ON NON-AGENDA ITEMS: N/A

OLD BUSINESS:

- 1. Approve September 23, 2019 Regular Board Meeting Minutes:**
 - a. Trustee Tjaden made the motion to approve the minutes of the September 23, 2019 Regular Board meeting minutes, Trustee Adams seconded the motion passed uncontested.
- 2. Approve Warrants and PO's:**
 - a. Trustee Tjaden made the motion to approve the Warrants and PO's and Trustee Adams seconded the motion passed uncontested.

IEC REPORT: Principal Hartman reported no meeting was held.

PRINCIPAL REPORT - Dr. Darlene Hartman reported on the following:

1. Enrollment: 73
2. Parent Communication
3. Teacher Communication
4. Map Testing
5. Infinite Campus report cards are finalized
6. Common Curriculum utilization
7. Infinite Campus – Attendance input consistent and Gradebook input has begun.
8. Accelerating Promising Practices for small libraries;
 - a. Principal Hartman ask the Board to give her Approval to apply for the 2 year Grant.
 - b. Trustee Made the motion to Approve the Grant application
 - c. Trustee Adams Seconded motion passed uncontested
9. Principal Hartman presented on State Testing Trends and School goal. The board appreciated all her efforts.

CLERK – Deb Anderson reported on the following:

- 1. Lease Agreement for Rollins School:**
 - a. Board Clerk Deb Anderson presented to the board the revised Lease agreement for Rollins School.

- b. Trustee Tjaden made the motion to approve the Lease Agreement for Rollins School and Trustees Adams seconded motion passed uncontested.
- c. Amanda Adams informed the Board that people may be using the bathroom at the Proctor school.

2. Student Attendance Agreement:

- a. Board Clerk asked the Board to approve a Student Attendance agreement for Students attending Lakeside School District.
- b. Trustee Tjaden made the motion to approve the Student Attendance agreement and Trustee Adams seconded, the motion passed uncontested.

3. Enrollment:

- a. Board Clerk Deb Anderson reported on the submittal of the Fall student enrollment and explained how it helps determine budget for next year.

4. Insurance for Classified:

- a. Board Clerk Deb Anderson updated the Board on the process of providing insurance for the qualifying classified staff. Health statements will be given to the staff to help determine rate. The start date could be 12/01/19 if approved by the board to move forward.
- b. Trustee Tjaden made the Motion to offer insurance to the Classified and Trustee Adams seconded motion passed uncontested.

5. Bid for Snow Removal:

- a. Board Clerk Deb Anderson ask for Approval to go out to Bid on the Snow Removal at the Dayton Elementary.
- b. Trustee Adams made the motion to Approve Bidding out the snow removal for Dayton Elementary, Trustee Tjaden Seconded motion passed uncontested.

PTO REPORT:

1. PTO After School Program proposal:

- a. PTO president Karyn Thornton reported on results of parent survey regarding After School Program. The results reported they were in favor of a limited funding of the program. The PTO has decided that they will assist in funding if the program can be staffed. We currently cannot staff the program. If fully staffed, they will assist in paying staff costs from 4:10 PM to 5:10 PM, as well as costs associated with providing snacks. If the program could be staffed they would be responsible for collecting all parent contributions to assist in funding the program.
- b. Deb Anderson went over financial restrictions regarding time lines and funding restrictions for schools.

- c. Trustee Tjaden made the motion to accept the PTO ASP proposal if the program can be staffed. Trustee Adams seconded motion passed uncontested.

2. PTO Reported on Fall Frenzy Plans

COUNTY SUPERINTENDENT- Superintendent Carolyn Hall

1. Personnel Report:

- a. Superintendent Hall reported that she has received 6 applications for After School Program, but has seen no follow through.
- b. Superintendent Hall asked the Board to Approve the Hire of the applicants on the Personnel report: Barbara Barnes, Lucinda Michel, TobiAnn Agliano
- c. Trustee Tjaden made the motion to approve the Personnel report, Trustee Adams seconded the motion passed uncontested.
- d. Superintendent Hall will continue to advertise for the ASP and Para positions still needed. Trustee Tjaden would like to see the Job postings at the Post office and local businesses as well as church, and asked her to provide a posting for him to distribute.

TRUSTEES

1. Negotiations Update: Trustee Tjaden

- a. Trustee Tjaden reported that there is nothing to report, since no meetings have been held.

2. Motion to Adjourn:

- a. Trustee Adams made a motion to adjourn the meeting, Trustee Tjaden seconded the motion passed uncontested.

After no further discussion, the meeting was adjourned at 7:40 PM.

Jessi Wood - Board Chair

Deb Anderson—Board Clerk