

**UPPER WEST SHORE
SCHOOL DISTRICT #33
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 15, 2018**

Trustees Present: Jessi Wood, Ben Adams, Ron Tjaden

Staff Present: Principal Dr Darlene Hartman

Clerk Present: Duskie Dwelle

Superintendent Present: Carolyn Hall

Guests present: Amanda Adams, Carol Martin, Sheri Abernathy, Seneca Incashola

The meeting was called to order at 5:02 p.m.

Ron made a motion to approve the minutes from the October 22, 2018 meeting. Ben seconded the motion. All trustees voted to approve the motion.

Ron made a motion to approve the claims. Ben seconded the motion. All trustees voted to approve the motion.

Dr H reported that the IEC is working to identify Native American students and their needs.

Amanda said that the \$1000 grant from the Lakeside Community Foundation can be used as part of the matching funds for the Washington Foundation grant.

Amanda reported that the PTO spaghetti feed took in \$1554. The PTO also received \$500 in donations. To date the PTO has raised \$12,824.32 for the After-School Program.

Ron asked about having parents pay for using the After-School Program. Dr H said that while parents do not want a fee for participating in the After-School Program, they are willing to do fundraisers to support the program.

Amanda said there is someone interested in buying the windows from the original part of the building for \$5 each. The trustees agreed to the sale as long as the buyer takes all of the windows.

The PTO Fall Frenzy will be November 29th from 5:00 p.m. until 7:00 p.m. Students will begin selling gift basket raffle tickets. Raffle tickets will be \$20 for 30 tickets.

Carolyn reported that the fiber optic line has been installed. There are still some issues with connectivity because all of the routers in the school are old and were meant for home use not commercial use. Ben made a motion to have Gabe Anderson install new routers. Ron seconded the motion. All trustees voted to approve the motion.

Carolyn said the buy-out for the Verizon jet packs is \$175 each. It was decided that we would keep the three Verizon jet packs until we are sure of stable connectivity.

Carolyn said Plumber Tom is waiting until Chris has the skirting on the modular unit to complete the water hook up. Chris said he will begin the skirting this weekend and it should be complete by November 30th. Because of the way the plumbing is being done EPA will not require any new test. We will have to designate a testing site in the modular. The hot water tank in the modular is working.

The Montana Department of Labor and Industry Board of Appeals requested an updated mailing list for the certified teachers and the school nurse. We have not received an election notice yet. If the employees elect to form a union, the Master Agreement will not take effect until FY20.

Lisa Foley will not be able to continue as an ASP aide. Carolyn interviewed Patty McMahon for the position and recommended she be hired. Patty has completed her fingerprint background check. Ben made a motion to hire Patty as an ASP aide. Ron seconded the motion. All trustees voted in favor of the motion.

Mike recommends that we look at either different disposal containers or more frequent pick-ups. Duskie will call Republic Services about our options.

Dr H reported that enrollment is at 77 and expected to drop to 75.

Dr H also reported that the Student Activity Fund has a balance of \$2408.

Dr H is in the process of reviewing the Student Handbook. Dr H would like to have the behavior rubric placed in the Student Handbook so that parents will have a quick place of reference. She would also like School Policy 3310 – Corrective Actions & Punishment 1. to reference the Dayton Elementary School Student Behavior Rubric included in the Student Handbook. Dr H would like to reference School Policy 3310 regarding discipline concerns for special needs students.

Dr H said two of the teachers have document cameras. The other three classroom teachers would like to have cameras also. Paul suggested a medium range of \$589 per camera. After some discussion, Ron said that he would donate three document cameras.

The school website has been hosted by MontanaSky Networks, Inc. Because we are no longer using MontanaSky Networks, Inc. as an internet provider Dr H would like permission for Jen to set up a Go-Daddy account for the school web page. Ben made a motion to approve Jen setting up the school web page on Go-Daddy. Ron seconded the motion. All trustees voted to approve the motion.

Dr H asked the trustees for permission to apply for a \$10,000 UPS grant for libraries. The goal is to upgrade library resources and to set up a computer lab for research and testing. Ron made a motion to allow Dr H to apply for the UPS grant. Ben seconded the motion. All trustees voted to approve the motion.

The trustees have reviewed School Policy 3000 series recommending minor wording changes mostly changing Supervising Teacher references to Principal. Ron made a motion to approve the School Policy 3000 series review. Ben seconded the motion. All trustees voted to approve the motion.

Ben made a motion to adjourn. Ron seconded the motion. All trustees voted to approve the motion. The meeting adjourned at 7:12 p.m.

Jessica Wood, Board Chair

Duskie Dwelle, District Clerk

Date