

REGULAR BOARD MEETING
July 15, 2019
Upper West Shore School District #33

CALL TO ORDER

Board Chair Jessi Wood called the Board Meeting to order at 5:31 PM. In attendance, were Board Chair Jessi Wood, Trustee Ben Adams, Trustee Ron Tjaden, Lake Co. Superintendent Carolyn Hall, Principal Dr. Darlene Hartman, Board Clerk Deb Anderson and Business Manager Duskie Dwelle. A list of other attendee's present included upon request.

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

TRUSTEE & COMMUNITY COMMENT ON NON-AGENDA ITEMS:

N/A

OLD BUSINESS:

1. **Approve June 17, 2019 Regular Board Meeting Minutes-**
 - a. Trustee Tjaden made the motion to approve the June 17, 2019 Regular Board meeting Minutes and Board Chair seconded, the motion passed uncontested.
2. **Approve Warrants and PO's –**
 - a. Trustee Tjaden made the motion to approve the Warrants and PO's as submitted, Trustee Adams seconded the motion passed uncontested.

IEC REPORT: N/A

PTO:

1. Amanda Adams reported the PTO on the remaining rollover amount for ASP, and they will re-apply to Headwaters and Washington Foundations for funding once the Board decides on the After School Program.

PRINCIPAL REPORT - Dr. Darlene Hartman reported on the following:

1. **Enrollment:** Students 72.
2. **Follett Destiny Library Program Update**
 - a. Student and Teachers are set up.
 - b. Volunteer account set up to adhere new spine labels to existing collection.
 - c. Books acquired by Toys for Tots grant are in system; volunteers will adhere spine labels and call codes.
 - d. Admin Assistant will participate in management of Infinite Campus and Follett. Trustee Tjaden asked if Infinite Campus would provide a gradebook, he would like to see a common grade book.
3. **Infinite Campus – conference call – Acquire list of tasks.**
4. **Cohort Data:**
 - a. NWEA MAP – Snapshot and summary- Principal Hartman explained that she will explain the data to the Board when more time is available or on an individual basis, if desired. Trustee Tjaden asked if this is the standardized testing. Superintendent Hall

indicated that MAP testing is the National norm testing, but it is a “student adaptive test” so it shows your individual student progress. Trustee Tjaden wanted to verify that the students are being taught what they are being tested on.

- b. Superintendent Hall explained that MAP testing is based on the body of knowledge the students need to know and it will assist students to become test savvy.
- c. Henderson added that MAP is adaptive to determine how much the student knows and how far they can go.
- d. Smarter Balanced – Montana State Test – Results presented in August (IF results are available in time.)

COUNTY SUPERINTENDENT- Superintendent Carolyn Hall

1. New Hire Progress:

- a. Superintendent Hall introduced Catherine Henderson as the new Kindergarten Teacher, she also explained that she had offered the second open position to an applicant but it was declined due to being unable to move at this time.
- b. Trustee Adams asked if the position was still posted and were there any other applicants.
- c. Superintendent Hall updated there could be another potential applicant that has a lot of experience, but would need to qualify for a Class 5 certification and would need to discuss with applicant to determine if she is willing to leave her present position to get this teaching certificate.
- d. Superintendent Hall also mentioned that all the jobs are posted at the Job Service and Amanda Adams asked if she has used Indeed.com, Superintendent Hall said she would consider it.

2. Summer Facility Cleaning:

- a. **Carpet Cleaning:** Superintendent Hall received 3 bids for carpet cleaning. Superintendent Hall indicated that after discussion with Trustee Tjaden they went with the vendor with the best background and experience as oppose to lowest. They felt the lowest bid didn't have the professional experience. She would like to recommend Marengo Carpet Cleaning Inc. if approved then they would schedule for 7/26/19.
- b. **Motion to approve Marengo Carpet cleaning Inc.:** Trustee Tjaden made the motion to approve the hire of Marengo Carpeting Cleaning Inc., Trustee Adams seconded the motion passed uncontested.
- c. **Tiling:** Superintendent Hall reported that Josh James of Superior Windows and Tile is bidding out the Tile. He can schedule work on 08-01-19, including stripping the tile and cleaning.
 - i. Trustee Tjaden wanted to make sure the seal on the tile is restored.
 - ii. Trustee Adams asked if carpet is being cleaned both in school and modular.
- d. Superintendent Hall also updated that the Mission Valley Academy volunteers would assist in moving furniture for teachers.

CLERK REPORT – Business Manager/ Clerk Deb Anderson

- 1. Budget** - Deb went over the projected budget for Fund 101 General Fund and Fund 115 Miscellaneous funds with the Board.
 - a. Trustee Tjaden asked how much of the General Budget was used for the After School program.
 - b. Amanda Adams indicated \$5000 Headwaters grant maybe possible for IEFA funding.
 - i. Principal Hartman mentioned that Seneca and Lydia could assist in developing programs for students to learn native language and culture.
 - c. The Board discussed reducing the following expense lines: books, field trips, library budget.
 - d. Trustee Adams asked why is another Aid needed to absorb less teacher contact time with students. Trustee Tjaden updated the board on the negotiations and what the teachers are requesting at this time, and why another Aide would be needed.
 - e. The Board went over the items that are higher than prior year, Duskie Dwelle helped explain prior year expenses and anticipated expenses.
 - f. Deb Anderson asked for guidance from the Board on what line items to reduce to align the budget.
 - g. Following discussion, Board Chair Wood instructed me to reduce the following items: Field Trips, Operation supplies, Para salaries, and library budget.
 - h. Budget Meeting was scheduled for 08-02-19 at 5:30 pm to finalize.

- 2. OPI School Facility Inventory:**
 - a. Deb Anderson asked the Board regarding if the Facility Inventory list has been updated and verified in accordance to MCA, and Superintendent Hall explained that it had been updated and all items required to be completed from the 2008 inspection had been updated.
 - b. Amanda Adams asked if Kenny Carpenter was going to return and complete some leveling outside and Trustee Tjaden replied he would give him a call.

- 3. 19-20 Calendar:**
 - a. Superintendent Hall updated the Board on the progress of the 19-20 School Calendar.
 - b. She indicated that efforts have been taken to ensure what was discussed with the union was honored, for example no Fridays.
 - c. Trustee Tjaden replied the Board have final approval but he would like to see teacher buy in, and Superintendent Hall went over the calendar as it is so far with the board. Dayton has the same start and end dates as Polson. It meets all legal requirements and includes 1 day built in for a snow day.

TEACHERS-N/A

TRUSTEES

1. Negotiations Update: Trustee Tjaden

- a. Trustee Tjaden reported that some progress in development of the CBA had been achieved. He explained that the Union would like to see a 5% salary increase per year for the next 2 years. He also explained that they have already received 2.2% increase with just the movement on the matrix.
- b. Trustee Tjaden also reported that there is just no budget for an increase, and we have had to expend a lot of resources to MTSBA for negotiations fees, which are essential in building a CBA. Once it is completed those costs shouldn't be required again, but those dollars have been well spent.

2. Non Agenda items:

- a. Darlene Hartman then asked the board regarding Bark inspection and a cabinet, apparently the west end needs to be built up to make the ramp for the Wheel Chair ADA accessible.
- b. The Cement by the west door needs to meet ADA requirements and bids need to be submitted. Trustee Adams asked if the Tribe could help with some of these expenses.
- c. Superintendent Hall indicated we could ask the tribe and also added a fence across the front could assist in making drop-off/ pick-up and parking more clear.
- d. Karyn Thorton arrives at 6:57 pm and Board Chair Jessi Wood asks if she has anything to add. Karyn gave an update on the possible Funding from Headwaters and recapped the 2 possible grants for \$5000.00 each. One grant specifically tied to IEFA funding and asked for information regarding the use of those funds for IEFA use. Superintendent Hall gave an example of transportation to Nine Pipes Museum and a speakers.

3. Motion to Adjourn:

- a. Trustee Tjaden made a motion to adjourn the meeting, Trustee Adams seconded the motion passed uncontested.

After no further discussion, the meeting was adjourned at 7:00PM.

Jessi Wood - Board Chair

Deb Anderson—Board Clerk