

**UPPER WEST SHORE SCHOOL DISTRICT NO. 33
APPLICATION FORM
TEACHER**

Name in Full _____ Date _____

Position Applied For _____

Mailing Address _____

City/State

Zip

Phone No. () _____ email address: _____

EDUCATION: (list most recent work first) (include high school)

School	Dates Attended	Name & Location of School	Major	Qtr/ Sem Hours	Minor	Qtr/ Sem Hours	Degree

Total Qtr/Sem Hrs in Education _____ Total Undergraduate Qtr/Sem Hours _____

Total Graduate Qtr/Sem Hrs _____

EXPERIENCE: (list most recent experience first)

Year	School - Name & Location	Subject/Teaching Assignment	No. Years in School

Total Years Taught _____

Why did you leave your last position? _____

Salary in last position. _____ Are you now under contract for next year? _____

What certificates have you now in force? _____

Montana Certificate Folio No. _____ Endorsements _____

REFERENCES: (List superintendents, principals or supervisors who have most recent knowledge of your experience)

Name	Official Position	Address/Phone

List any courses, workshops, institutions, experiences, etc. you have had that would better qualify you for this position:

Since you are applying for a position that involves working with children, please complete the following:

Have you within the past seven years served any portion of a criminal sentence or been convicted of any offense that involves any form of violence such as assault, rape, child abuse, child molesting, extortion, blackmail, coercion, or any crime which involves drugs?

Yes _____ No _____

If yes, explain the nature of the crime, place, and date of coercion or sentence.

Since you are applying for a position that involves handling of money or school district property, please complete the following:

Have you within the past seven years served any portion of a criminal sentence or been convicted of any offense that involved embezzlement, fraud, stealing, robbery, extortion, blackmail, or coercion?

Yes _____ No _____

If yes, explain the nature of the crime, place, and date of correction.

It is your responsibility to request that your college or university provide us with a transcript showing your degree(s) and a copy of your placement papers.

You will be contacted by a representative of the district if the trustees determine an interview is necessary. If selected for a position in this district, information in this application becomes part of your professional file.

I understand that in filing this application that my previous work experience, character and related information is subject to review to determine the desirability of my employment in the Upper West Shore District. This information will be kept confidential.

I understand and agree that I may be subject to immediate dismissal from employment if it shall subsequently be determined or discovered that the answers herein are untrue and that I have failed to disclose a material fact.

Applicant's Signature

Date

Application Requirements:

Letter of Application; Resume; District Application; Transcript; Credentials, including 3 current letters of reference; Copy of Montana Certificate.

Upper West Shore School District is committed to providing equal opportunities for all persons without regard to age, gender, race, color, creed, religion, national origin, ethnic background, or handicap in its educational programs, activities, policies and employment practice.

Mail to:

**Duskie Dwelle, Clerk
Upper West Shore School District #33
P.O. Box 195
Dayton, MT 59914**

**406-849-5240-Phone
406-849-5485-Fax**

Upon your employment you will have to produce proof a current fingerprint back ground check and TB shot.

According to Upper West Shore School Policy “all employees will submit to a background investigation conducted by the appropriate law enforcement agency. “

You may obtain the fingerprinting background check through the Lake County Sheriff’s Office located at the west entrance 106 Fourth Avenue East, Polson or the Lake County Superintendent’s Office located at 106 Fourth Avenue East, Polson.

ALSO:

All substitute teachers, cooks, custodians, aides, bus drivers, etc. must have a current tuberculosis test documented with School District 33 in compliance with the Administrative Rules of Montana 16-1313.

You may obtain the tuberculin test from your doctor or from the Lake County Health Department at 8th Avenue and Main Street in Polson. If you have questions or concerns regarding the tuberculin test call 883-7288.